

City of West Branch

~ A Heritage for Success ~

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CITY COUNCIL WORK SESSION
Monday, January 3, 2011 • 6:00 p.m.
City Council Chambers, 110 North Poplar Street

1. Call to order
2. Roll call
3. Executive Team: 2011-2012 Annual Budget Departmental Proposals.
4. Adjourn

Mayor: Don Kessler • **City Administrator/Clerk:** Matt Muckler • **Deputy City Clerk:** Dawn Brandt
Administrative Assistant: Ashley Borland-Kaalberg • **Public Works Director:** Brian Brennan
Parks & Recreation Director: Melissa Russell • **Police Chief:** David Bloem • **Fire Chief:** Kevin Stoolman
Council Members: Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O'Neil

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
110 POLICE OPERATION

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6010 SALARIES AND WAGES							
1-001-110-6010	120,808	129,000					
	140,499	64,527					
1-111-110-6010	0	24,960		11,150			
	10,080	11,886					
TOTAL SALARIES AND WAGES	120,808	153,960					
	150,579	76,413					
6110 FICA							
1-111-110-6110	0	2,100					
	632	909					
1-112-110-6110	9,144	9,850					
	10,856	4,936					
TOTAL FICA	9,144	11,950					
	11,488	5,845					
6130 IPERS							
1-111-110-6130	0	1,950					
	549	826					
1-112-110-6130	10,100	12,850					
	13,009	6,421					
TOTAL IPERS	10,100	14,800					
	13,558	7,247					
6150 GROUP INSURANCE							
1-111-110-6150	0	4,650					
	13	16					
1-112-110-6150	9,637	14,000					
	12,223	5,736					
TOTAL GROUP INSURANCE	9,637	18,650					
	12,236	5,752					
6160 WORKMENS COMP.							
1-036-110-6160	4,200	4,200					
	9,127	4,144					
6210 DUES, MEMBERSHIP							
1-001-110-6210	2,102	3,000		3,000			
	2,628	1,810					
6230 TRAINING AND EDUCATION							
1-001-110-6230	6,618	2,000		2,000			
	5,382	931					
6240 TRAVEL AND CONFERENCE							
1-001-110-6240	1,159	1,000		1,000			
	2,168	47					
1-111-110-6240	0	1,100					
	0	0					
TOTAL TRAVEL AND CONFERENCE	1,159	2,100					
	2,168	47					
6320 BLDG/GROUNDS OPERATIONS/SUPPLIES							
1-001-110-6320	1,469	800		800			
	1,487	597					
6331 MOTOR OPERATION FUEL							
1-001-110-6331	6,159	11,000		11,000			
	7,231	3,607					
6332 REPAIR/MAINTENANCE-VEHICLES							
1-001-110-6332	2,363	3,000		4,000			
	3,128	2,184					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
110 POLICE OPERATION

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
63501 REPAIRS-RADIOS							
1-001-110-63501	1,350	1,000		500			
	284	305					
6371 UTILITY SERVICES/GAS, ELECTRIC							
1-001-110-6371	1,810	3,000		3,000			
	1,843	940					
6373 TELEPHONE/OPERATIONS							
1-001-110-6373	5,084	5,000		5,000			
	6,753	3,530					
64081 LIABILITY INSURANCE							
1-036-110-64081	4,474	8,100		8,100			
	1,037	5,508					
6411 LEGAL FEES							
1-001-110-6411	1,830	5,000		4,000			
	2,327	275					
6414 ADVERTISEMENT & LEGAL PUBLICATIO							
1-001-110-6414	216	1,000		500			
	399	299					
6415 RENT/LEASES							
1-001-110-6415	0	1,000		1,000			
	879	0					
6491 RESERVE OFFICERS							
1-001-110-6491	1,871	1,850		1,850			
	1,331	658					
6498 CONTRACT PAYMENTS							
1-001-110-6498	1,987	2,700		2,700			
	3,358	2,733					
6504 MINOR EQUIPMENT							
1-001-110-6504	2,138	1,500		1,000			
	1,091	755					
6506 OFFICE SUPPLIES							
1-001-110-6506	1,259	1,500		1,000			
	1,643	160					
6508 POSTAGE AND SHIPPING							
1-001-110-6508	172	200		200			
	69	0					
6510 SAFETY EQUIPMENT							
1-001-110-6510	4,902	4,000		4,500			
	12,403	0					
6513 AMMUNITION							
1-001-110-6513	0	3,000		1,500			
	737	1,888					
6521 MOTOR VEHICLE MAINT. SUPPLIES							
1-001-110-6521	976	1,000		1,000			
	560	13					
6529 UNIFORMS							
1-001-110-6529	3,893	2,000		1,000			
	3,536	1,476					
6597 REFUNDS							
1-111-110-6597	0	0					
	0	35,334					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
110 POLICE OPERATION

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6599 MISC. SUPPLIES							
1-001-110-6599	8,718	2,000		2,000			
	6,094	540					
6711 VEHICLE INSTALLATION LIGHT BAR							
1-001-110-6711	0	0		0			
	0	0					
6725 OFFICE EQUIPMENT							
1-001-110-6725	2,989	2,000		1,000			
	4,932	1,200					
6727 EQUIPMENT							
1-001-110-6727	39,581	2,000		1,000			
	0	885					
1-111-110-6727	0	0					
	73,998	5,189					
TOTAL EQUIPMENT	39,581	2,000					
	73,998	6,074					
6729 RADIO UPGRADE							
1-001-110-6729	0	0		0			
	0	0					
6790 CAPITAL EQUIPMENT							
1-001-110-6790	0	0		0			
	0	0					
TOTAL POLICE OPERATION	257,008	273,310		73,800			
	342,282	170,265					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
150 FIRE OPERATION

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6150 GROUP INSURANCE							
1-112-150-6150	80	100					
	80	25					
6160 WORKMENS COMP.							
1-036-150-6160	2,700	3,000					
	2,824	3,008					
6210 DUES, MEMBERSHIP							
1-001-150-6210	2,462	3,000					
	2,973	3,778					
6230 TRAINING AND EDUCATION							
1-001-150-6230	6,397	6,000					
	5,708	786					
6310 BUILDING MAINTENANCE							
1-001-150-6310	5,007	5,000					
	3,956	413					
6331 MOTOR OPERATION FUEL							
1-001-150-6331	11,037	10,000					
	9,890	3,788					
6332 REPAIR/MAINTENANCE-VEHICLES							
1-001-150-6332	14,099	12,000					
	11,754	6,276					
63501 REPAIRS-RADIOS							
1-001-150-63501	4,519	5,000					
	8,917	1,118					
6371 UTILITY SERVICES/GAS, ELECTRIC							
1-001-150-6371	5,553	6,000					
	5,528	2,854					
6373 TELEPHONE/OPERATIONS							
1-001-150-6373	2,039	2,500					
	1,903	951					
64081 LIABILITY INSURANCE							
1-036-150-64081	14,270	14,500					
	11,753	12,130					
6441 FIRE PREVENTION							
1-001-150-6441	331	750					
	675	478					
6498 CONTRACT PAYMENTS							
1-001-150-6498	29,900	30,000					
	28,186	25,246					
6504 MINOR EQUIPMENT							
1-001-150-6504	4,897	6,000					
	2,075	0					
6506 OFFICE SUPPLIES							
1-001-150-6506	0	1,000					
	0	492					
6510 SAFETY EQUIPMENT							
1-001-150-6510	0	6,000					
	0	0					
6514 MEDICAL SUPPLIES							
1-001-150-6514	0	500					
	0	29					

CITY OF WEST BRANCH
EXPENDITUREREESTIMATE
150 FIRE OPERATION

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6529 UNIFORMS							
1-001-150-6529	0	3,000					
	0	0					
6599 MISC. SUPPLIES							
1-001-150-6599	15,555	2,000					
	13,759	273					
6723 EQUIPMENT SET ASIDE							
1-001-150-6723	0	0					
	0	0					
6727 EQUIPMENT							
1-001-150-6727	137,248	80,000					
	247,244	525					
6750 BUILDING/SET ASIDE							
1-001-150-6750	0	0					
	14,500	0					
TOTAL FIRE OPERATION	256,095	196,350					
	371,726	62,170					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
190 ANIMAL CONTROL

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6490 CONSULTANT AND PROF. FEES							
1-001-190-6490	0	0		0			
	0	0					
6498 CONTRACT PAYMENTS							
1-001-190-6498	897	1,800		1,800			
	1,826	645					
6510 SAFETY EQUIPMENT							
1-001-190-6510	578	100		100			
	106	0					
6599 MISC. SUPPLIES							
1-001-190-6599	206	200		200			
	239	138					
TOTAL ANIMAL CONTROL	1,682	2,100		2,100			
	2,171	783					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
210 ROADS AND STREETS

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6010 SALARIES AND WAGES							
2-001-210-6010	73,568	74,060					
	74,274	27,615					
2-110-210-6010	46,605	39,250					
	47,826	25,434					
TOTAL SALARIES AND WAGES	120,174	113,310					
	122,100	53,049					
6020 PART TIME							
2-110-210-6020	0	10,000					
	0	0					
6040 OVERTIME							
2-001-210-6040	0	0					
	0	0					
6110 FICA							
2-112-210-6110	8,918	9,750					
	8,962	3,895					
6130 IPERS							
2-112-210-6130	7,085	8,850					
	7,785	3,323					
6150 GROUP INSURANCE							
2-112-210-6150	10,775	18,000					
	12,770	5,258					
6160 WORKMENS COMP.							
2-036-210-6160	8,300	6,000					
	14,364	5,899					
6170 JOB INSURANCE							
2-036-210-6170	0	0					
	0	0					
6210 DUES, MEMBERSHIP							
2-110-210-6210	0	500					
	0	30					
6310 BUILDING MAINTENANCE							
2-110-210-6310	449	2,000					
	899	2,726					
6320 BLDG/GROUNDS OPERATIONS/SUPPLIES							
2-001-210-6320	206	0					
	150	0					
2-110-210-6320	6,359	8,000					
	9,673	2,830					
TOTAL BLDG/GROUNDS OPERATIONS/SUPPLIES	6,565	8,000					
	9,823	2,830					
6331 MOTOR OPERATION FUEL							
2-110-210-6331	7,401	7,000					
	7,221	2,849					
6332 REPAIR/MAINTENANCE-VEHICLES							
2-110-210-6332	14,183	12,000					
	5,890	3,468					
63501 REPAIRS-RADIOS							
2-110-210-63501	0	0					
	0	0					
6371 UTILITY SERVICES/GAS, ELECTRIC							
2-110-210-6371	5,628	5,000					
	4,554	523					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
210 ROADS AND STREETS

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6373 TELEPHONE/OPERATIONS							
2-110-210-6373	1,240	2,000					
	1,793	796					
64081 LIABILITY INSURANCE							
2-036-210-64081	9,522	19,600					
	6,888	16,276					
6444 TREE TRIMMING							
2-001-210-6444	0	0		0			
	0	0					
2-110-210-6444	8,202	12,000					
	8,229	12,658					
TOTAL TREE TRIMMING	8,202	12,000					
	8,229	12,658					
6490 CONSULTANT AND PROF. FEES							
2-110-210-6490	0	1,000					
	674	616					
6496 MISC. CONTRACT WORK							
2-001-210-6496	0	0		0			
	3,270	0					
2-110-210-6496	2,704	1,000					
	680	1,724					
TOTAL MISC. CONTRACT WORK	2,704	1,000					
	3,950	1,724					
6501 CHEMICALS							
2-110-210-6501	0	500					
	0	0					
6504 MINOR EQUIPMENT							
2-110-210-6504	84	2,000					
	1,306	0					
6509 SIGNS/SUPPLIES							
2-110-210-6509	818	1,500					
	3,479	96					
6511 SAND							
2-110-210-6511	4,284	4,000					
	2,082	1,199					
6512 SALT							
2-110-210-6512	12,219	11,000					
	7,911	0					
6521 MOTOR VEHICLE MAINT. SUPPLIES							
2-110-210-6521	6,327	4,000					
	2,195	1,758					
6524 ROCK/COLD MIX							
2-110-210-6524	5,865	8,000					
	7,862	5,154					
6529 UNIFORMS							
2-110-210-6529	2,252	1,200					
	1,200	724					
6560 IRON/STEEL							
2-110-210-6560	0	500					
	0	0					
6599 MISC. SUPPLIES							
2-110-210-6599	1,178	1,800					
	1,159	368					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
210 ROADS AND STREETS

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6723 EQUIPMENT SET ASIDE							
2-110-210-6723	0	0					
	0	0					
6724 CAPITAL EQUIP./SNOW PLOW							
2-110-210-6724	0	0					
	0	0					
6727 EQUIPMENT							
2-110-210-6727	0	2,000					
	0	597					
6761 CAPITAL IMPROVEMENT STREETS							
2-001-210-6761	19,000	11,650		11,650			
	9,556	8,594					
2-110-210-6761	257,039	28,028					
	90,946	29,189					
TOTAL CAPITAL IMPROVEMENT STREETS	276,039	39,678					
	100,502	37,783					
6801 PRINCIPAL							
2-110-210-6801	0	55,550					
	0	25,539					
6851 INTEREST/COUPONS							
2-110-210-6851	0	5,430					
	0	5,411					
TOTAL ROADS AND STREETS	520,211	373,168		11,650			
	343,599	194,549					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
230 STREET LIGHTING

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6371 UTILITY SERVICES/GAS, ELECTRIC							
2-001-230-6371	27,385	33,000		33,000			
	30,011	13,795					

410 LIBRARY

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6010 SALARIES AND WAGES							
4-031-410-6010	74,227	78,303					
	78,622	35,808					
6110 FICA							
4-112-410-6110	5,679	6,500					
	5,992	2,616					
6130 IPERS							
4-112-410-6130	4,713	5,800					
	5,228	2,489					
6150 GROUP INSURANCE							
4-112-410-6150	7,728	9,300					
	8,426	5,274					
6160 WORKMENS COMP.							
4-036-410-6160	350	200					
	166	199					
6210 DUES, MEMBERSHIP							
4-031-410-6210	210	250		120			
	250	0					
6230 TRAINING AND EDUCATION							
4-031-410-6230	85	420		200			
	55	15					
6240 TRAVEL AND CONFERENCE							
4-031-410-6240	303	200		100			
	292	180					
6310 BUILDING MAINTENANCE							
4-031-410-6310	4,412	2,316		3,046			
	2,537	8,900					
6320 BLDG/GROUNDS OPERATIONS/SUPPLIES							
4-031-410-6320	566	700		800			
	774	358					
6371 UTILITY SERVICES/GAS, ELECTRIC							
4-031-410-6371	4,331	5,500		5,500			
	4,585	2,756					
6373 TELEPHONE/OPERATIONS							
4-031-410-6373	2,201	2,340		2,300			
	2,288	1,137					
64081 LIABILITY INSURANCE							
4-036-410-64081	0	1,800		1,800			
	1,500	1,650					
6414 ADVERTISEMENT & LEGAL PUBLICATIO							
4-031-410-6414	753	160		600			
	584	140					
6419 TECHNOLOGY SERVICES							
4-031-410-6419	0	500		1,000			
	0	46					
6498 CONTRACT PAYMENTS							
4-031-410-6498	985	951		2,091			
	944	15,301					
6506 OFFICE SUPPLIES							
4-031-410-6506	1,369	1,500		1,500			
	1,643	527					

410 LIBRARY

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6508 POSTAGE AND SHIPPING							
4-031-410-6508	3,945	3,700		3,700			
	3,696	1,918					
6599 MISC. SUPPLIES							
4-031-410-6599	1,966	1,250		1,500			
	1,193	664					
6725 OFFICE EQUIPMENT							
4-031-410-6725	5,560	2,248		2,332			
	2,097	3,505					
6770 COLLECTIONS							
4-031-410-6770	19,800	18,252		23,600			
	19,850	8,992					
TOTAL LIBRARY	139,184	142,190		50,189			
	140,723	92,475					

Expenditures FY2011		Expenditures FY2012 (proposed)	
Type	Budget \$		Budget \$
Salaries	\$ 78,303.00		\$86,254.60
FICA	\$ 6,500.00		\$6,598.48
IPERS	\$ 5,800.00		\$6,960.75
Group Insurance	\$ 9,300.00		\$9,300.00
Workman's Comp	\$ 200.00		\$500.00
Dues/Memberships	\$ 250.00		\$120.00
Training/Education	\$ 420.00		\$200.00
Travel/Conference	\$ 200.00		\$100.00
Building Maintenance	\$ 2,316.00		\$3,046.00
Building Supplies	\$ 700.00		\$800.00
Utilities	\$ 5,500.00		\$5,500.00
Telephone	\$ 2,340.00		\$2,300.00
Liability Insurance	\$ 1,800.00		\$1,800.00
Advertisement/Legal	\$ 160.00		\$600.00
Technology Services	\$ 500.00		\$1,000.00
Contract Payments	\$ 951.00		\$2,091.00
Office Supplies	\$ 1,500.00		\$1,500.00
Postage and Shipping	\$ 3,700.00		\$3,700.00
Programs	\$ 1,250.00		\$1,500.00
Office Equipment	\$ 2,248.00		\$2,332.00
Materials	\$ 18,252.00		\$23,600.00
Library Account Spending	\$ 118,590.00	\$	134,643.60
Library Total Expenditures	\$ 142,190.00	\$	159,802.82

Income FY2011 (proposed)		Income FY2012 (proposed)	
	Budget \$		Budget \$
General Property Tax	\$96,430.00		\$114,245.60
Interest Income	\$ -	\$	-
Rural Library Assistance	\$12,960.00		\$12,598.00
State Library Funding	\$3,500.00		\$3,700.00
Private Contributions	\$1,000.00		\$500.00
Fines	\$1,200.00		\$1,600.00
Copy, Print, Faxing	\$3,500.00		\$2,000.00
Transfer	\$ -	\$	-
Krouth Transfers	\$ -	\$	-
Library Total Income	\$ 118,590.00	\$	134,643.60

Outlined in Salaries sheet

7.65% of Salaries

8.07% of Salaries

Per Clerk's estimates

Per Clerk's estimates

\$65 for Director's ILA fee, \$55 for YL/AD ILA fee

Estimated from Current FY, FY2010, and FY2009

Estimated from Current FY, FY2010, and FY2009

Outlined in Building Maintenance sheet

Estimated from Current FY

Estimated from current FY and FY2010 – FY2011 estimate is \$5,200

Estimate from current spending in FY2011 and past spending in FY2010 and FY2009

Per Clerk's estimates

Outlined in Advertisement/Legal sheet

Estimated from current FY and FY2010

Outlined in Contract Payments sheet

Estimate from current spending in FY2011 and past spending in FY2010 and FY2009

Estimated from current FY and FY2010

Increase for increased attendance

Outlined in Office Equipment Sheet

Based on 15% of total

Employee	Position	Salaries					Proposed Change	Salary Estimate FY2010
		Current Pay	Pay Rate	Hours per week (as of 11/1/2010)	Current Yearly Pay (as of 11/1/2010)			
Tom Johnson	Custodian	\$ 9.36	Hourly	7	\$3,407.04	3.00%	\$3,509.25	
Alison Andrews	Clerk	\$ 8.57	Hourly	16	\$7,130.24	\$0.50	\$7,546.24	
Barb Wargo	Clerk	\$ 8.48	Hourly	9	\$3,968.64	\$0.50	\$4,202.64	
Claudia Wallick	Clerk	\$ 8.95	Hourly	12	\$5,584.80	\$0.50	\$5,896.80	
Becky Knoche	Children's Librarian / Assistant Director	\$ 25,392.00	Salary	40	\$25,392.00	9.31%	\$28,000.00	
Nick Shimmin	Director	\$ 34,649.50	Salary	40	\$34,649.50	6.60%	\$37,099.67	
Total		\$80,132.22				7.64%	\$86,254.60	

Building Maintenance

Item	Cost
Simplex/Grinnell Annual Service Contract	\$711
General Pest Control (\$70 bimonthly)	\$420
Iowa Fire Equipment (extinguisher inspection)	\$65
Carpet Cleaning	\$650
Unexpected Maintenance	\$1,200 - increased some due to estimated expenditures in FY2010
Total	\$3,046

Advertisement/Legal

Items	Cost	Description
Business Ad	\$440	Ad for inclusion in the business directory
Holiday Ad	\$28	Annual christmas ad
Back to School Ad	\$56	Annual back-to-school ad
Additional Advertising	\$76	Other additional ads as needed (typically help-wanted ads)
Total	\$600	

Contract Payments

Items	Cost	Description
Biblionix automation subscription	\$2,000	
Ebscohost Service Renewal	\$91	
Total	\$2,091	

Items	Office Equipment	
	Cost	Description
Lease Consultants (copier lease)	\$792	- \$66 per month
Cedar Rapids Photo Copy (copier)	\$1,500	- Estimated annual use from previous figures
Centurion Systems	\$40	- Cornerstone/Smart Shield service renewal
Total	\$2,332	

<u>Collection</u>		
Items	Cost	Description
Magazines	\$920	- annual subscriptions - all magazines
Booklist	\$95	- annual subscription - item reviews
Tipton Conservative	\$32	- annual subscription
West Branch Times	\$29	- annual subscription
Iowa City Press Citizen	\$157	- annual subscription
Cedar Rapids Gazette	\$237	- annual subscription
USA Today	\$195	- annual subscription
NEIBORS	\$300	- downloadable audio book service - \$25 monthly
Tumblebooks	\$200	- online childrens book service
Books/Movies/CDs	\$19,164	- approximately \$1600 per month
Total	\$21,329	

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
430 PARK AND RECREATION

						Revenue		VAR%
FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED			
2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012			
2009-2010	YTD ACTUAL							
6010	SALARIES AND WAGES							
	4-001-430-6010	32,046	36,800					
		34,835	16,578					
6110	FICA							
	4-112-430-6110	2,383	2,600					
		2,527	1,205					
6130	IPERS							
	4-112-430-6130	1,978	2,600					
		2,302	1,152					
6150	GROUP INSURANCE							
	4-112-430-6150	4,163	4,650					
		4,067	1,904					
6160	WORKMENS COMP.							
	4-036-430-6160	250	200					
		444	187					
6210	DUES, MEMBERSHIP							
	4-001-430-6210	0	50	300	0			
		130	0					
6240	TRAVEL AND CONFERENCE							
	4-001-430-6240	0	0	0	0			
		0	0					
6310	BUILDING MAINTENANCE							
	4-001-430-6310	5,392	4,000	0	0			
		2,377	713					
6320	BLDG/GROUNDS OPERATIONS/SUPPLIES							
	4-001-430-6320	2,491	2,000	1,300	0			
		2,532	350					
6371	UTILITY SERVICES/GAS, ELECTRIC							
	4-001-430-6371	8,113	9,500	600	0			
		9,673	4,506					
6373	TELEPHONE/OPERATIONS							
	4-001-430-6373	1,484	3,000	2,000	0			
		2,170	897					
64081	LIABILITY INSURANCE							
	4-036-430-64081	1,478	2,200	2,200	0			
		1,500	2,150					
6409	JANITORIAL EXPENSE							
	4-001-430-6409	0	5,500	0	0			
		0	1,795					
6498	CONTRACT PAYMENTS							
	4-001-430-6498	4,953	3,400	10,900	10,400			
		8,443	1,341					
6501	CHEMICALS							
	4-001-430-6501	0	0	0	0			
		1,499	0					
6504	MINOR EQUIPMENT							
	4-001-430-6504	1,223	0	500	0			
		100	304					
6506	OFFICE SUPPLIES							
	4-001-430-6506	1,175	500	500	0			
		542	194					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
430 PARK AND RECREATION

		FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
		2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
		2009-2010	YTD ACTUAL					
6508	POSTAGE AND SHIPPING							
	4-001-430-6508	0	100		250	0		
		120	0					
6520	RECREATION SUPPLIES							
	4-001-430-6520	2,305	3,700		11,155	9,225		
		4,327	4,457					
6522	SWIMMING							
	4-001-430-6522	1,767	3,700		1,800	400		
		4,190	1,376					
6523	ADULT SPORTS							
	4-001-430-6523	52	770		990	1,125		
		0	790					
6525	YOUTH SPORTS							
	4-001-430-6525	3,216	1,900		3,990	6,135		
		4,222	2,604					
6529	UNIFORMS							
	4-001-430-6529	467	0		0	0		
		389	0					
6599	MISC. SUPPLIES							
	4-001-430-6599	454	500		0	0		
		165	100					
6727	EQUIPMENT							
	4-001-430-6727	0	4,500		0	0		
		3,973	84					
6728	SET ASIDE							
	4-001-430-6728	59	0		0	0		
		0	0					
6792	CAPITAL IMPROVEMENTS							
	4-001-430-6792	1,596	3,500		5,000	0		
		2,648	863					
6798	TEEN ACTIVITIES							
	4-001-430-6798	568	500		5,925	4,575		
		460	163					
TOTAL	PARK AND RECREATION	77,612	96,170		47,410	31,860		
		93,635	43,713					

- 31,860 (Revenue)

\$ 15,550 General Fund

		General Fund Request	Expenditures		Revenue	Revenue Detail
Salaries and Wages						
4-001-430-6010						
FICA						
4-112-430-6130						
IPERS						
4-112-430-6130						
Group Insurance						
4-112-430-6150						
Workmen's Comp						
4-036-430-6160						
Dues, Memberships, Training						
4-001-430-430-6210		\$300.00				
Building Maintainence						
4-001-430-6310		\$0.00				
	Misc.					
	Pest Control					
	Boiler Inspection					
	Roof					
Building Grounds/Supplies						
4-001-430-6320		\$1,300.00				
	Miscellaneous		\$500.00			
	Soccer Field Treatment		\$800.00			
	Soccer Field Paint		\$0.00			
	Cookson Cleaning Suppliies		\$0.00			
Utility Services/Gas, Electric						
4-001-430-6371		\$600.00				
	Beranek Park		\$600.00			
Telephone						
4-001-430-6373		\$2,000.00				
Liability Insurance						
4-036-430-64081		\$2,200.00				
Data Processing						
4-001-430-6419		\$0.00				
Contract Payments						
4-001-430-6498		\$10,900.00			\$10,400.00	
	Cookson/Town Hall Cleaning		\$0.00			
	Elevator Contract		\$0.00			
	Misc.		\$0.00			
	Pest Control		\$0.00			
	Fitness instructor(\$100 a class for 104 classes)		\$10,400.00			\$10,400.00
	Movie License		\$500.00			
Chemicals						
4-001-430-6501		\$0.00			\$0.00	

Minor Equipment					
4-001-430-6504		\$500.00		\$0.00	
	Fitness equipment		\$250.00		
	Misc		\$250.00		
Office Supplies					
4-001-430-6506		\$500.00		\$0.00	
Postage					
4-001-430-6508		\$250.00		\$0.00	
Recreation Supplies					
4-001-430-6520		\$11,155.00		\$9,225.00	
	Easter Egg Hunt		\$600.00		
	Christmas Past		\$400.00		
	Scarecrow Festival		\$200.00		
	Hometown Days		\$0.00		
	Senior Foliage trip(Based on 30 participants paying \$30 a piece)				\$900.00
	Bus		\$500.00		
	Admission		\$500.00		
	Preschool Playgroups		\$500.00		
	Afterschool /summer camp (based on \$85 a day with 50 total participants)				\$4,250.00
	Shirts		\$500.00		
	Intern		\$800.00		
	Activities(Movie and Swimming \$500, Putnam and Zoo \$400, Rive Museum and Mines of Spain \$400 Misc. Activities)		\$800.00		
	Day Camp trips-Coralville, Tipton, Kent Park		\$1,000.00		
	Day Camp -Quad Cities, Dubuque		\$1,000.00		
	Cubs Bus Trip (based on 45 with a \$50 fee per participant)				\$2,250.00
	Admission		\$1,125.00		
	Bus		\$1,580.00		
	Bingo/Trivia/Game night		\$200.00		\$375.00
	Frosty Frenzy				\$1,450.00
	Shirts		\$1,200.00		
	Prizes		\$100.00		
	Food		\$150.00		
	Swimming	\$1,800.00		\$400.00	
	Swimming lessons- School Bus		\$1,800.00		\$400.00
Adult Sports					
4-001-430-6529		\$990.00		\$1,125.00	
	Sand VB League				\$825.00
	Balls		\$160.00		

	Sand VB Tournament				
	Prizes		\$330.00		
	Food		\$350.00		
	Indoor VB League				
	Kickball Tournament				\$300.00
	Prizes		\$150.00		
Youth Sports					
4-001-430-6525		\$3,990.00		\$6,135.00	
	3/4 Grade Volleyball				\$960.00
	Shirts		\$300.00		
	Balls		\$160.00		
	Misc.		\$100.00		
	5/6 Grade Volleyball				\$750.00
	Shirts		\$220.00		
	Balls		\$160.00		
	Misc		\$100.00		
	Pre K-2nd grade flag Football				\$1,350.00
	Shirts		\$450.00		
	Equipment		\$150.00		
	3rd-4th grade flag football				\$1,200.00
	Shirts		\$400.00		
	Equipment		\$150.00		
	Referee		\$500.00		
	Concessions		\$300.00		\$600.00
	5/6 Grade Track		\$0.00		\$0.00
	Preschool Tball				\$825.00
	Shirts		\$400.00		
	Equipment		\$150.00		
	Preschool Soccer Spring				\$450.00
	Shirts		\$300.00		
	Equipment		\$150.00		
Miscellaneous Supplies					
4-001-430-6599		\$0.00		\$0.00	
Set Aside					
4-001-430-6728		\$0.00		\$0.00	
Capital Improvements					
4-001-430-6792		\$5,000.00		\$0.00	
	Park Improvements		\$2,500.00		
	Trail Improvements		\$1,000.00		
	Misc. Capital Improvments		\$1,500.00		

Teen Activities						
4-001-430-6798		\$5,925.00			\$4,575.00	
	Six Flags Great America Based on 45 participants and charging each participant \$60					\$2,700.00
	Bus		\$1,800.00			
	Admission		\$1,800.00			
	Planet X and Ball Game(based on 25 participants and charging each participant \$25)					\$625.00
	Bus		\$300.00			
	Admission		\$750.00			
	Lake McBride(based on 25 participants @ 25)					\$625.00
	Bus		\$300.00			
	Activities		\$300.00			
	Monticello(based on 25 participants @ \$25)		\$300.00			
	Bus					\$625.00
	Admission		\$375.00			
Totals		\$47,410.00			\$31,860.00	\$31,860.00

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
450 CEMETERY

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6010 SALARIES AND WAGES							
4-001-450-6010	29,043	29,300					
	28,448	11,834					
6110 FICA							
4-112-450-6110	2,126	2,250					
	2,094	902					
6130 IPERS							
4-112-450-6130	1,760	2,040					
	1,866	822					
6150 GROUP INSURANCE							
4-112-450-6150	2,383	3,000					
	2,377	821					
6160 WORKMENS COMP.							
4-036-450-6160	1,597	1,000					
	1,022	910					
6310 BUILDING MAINTENANCE							
4-001-450-6310	518	500		100			
	5	64					
6320 BLDG/GROUNDS OPERATIONS/SUPPLIES							
4-001-450-6320	1,669	1,000		1,000			
	820	1,146					
6331 MOTOR OPERATION FUEL							
4-001-450-6331	356	2,000		1,600			
	1,091	815					
6332 REPAIR/MAINTENANCE-VEHICLES							
4-001-450-6332	822	1,000		700			
	284	490					
64081 LIABILITY INSURANCE							
4-036-450-64081	2,443	1,000		1,000			
	500	899					
6498 CONTRACT PAYMENTS							
4-001-450-6498	8,100	8,000		6,000			
	7,000	1,000					
6501 CHEMICALS							
4-001-450-6501	0	100		100			
	0	0					
6504 MINOR EQUIPMENT							
4-001-450-6504	737	1,000		0			
	14	415					
6521 MOTOR VEHICLE MAINT. SUPPLIES							
4-001-450-6521	616	1,000		0			
	1,459	0					
6529 UNIFORMS							
4-001-450-6529	430	1,200		0			
	664	342					
6599 MISC. SUPPLIES							
4-001-450-6599	1,909	1,000		800			
	809	919					
6723 EQUIPMENT SET ASIDE							
4-001-450-6723	0	0					
	0	0					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
450 CEMETERY

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6727 EQUIPMENT							
4-001-450-6727	5,000	4,500		0			
	3,973	0					
6750 BUILDING/SET ASIDE							
4-001-450-6750	0	0					
	0	0					
TOTAL CEMETERY	59,508	59,890		11,300			
	52,425	21,379					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
460 TOWN HALL

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6310 BUILDING MAINTENANCE							
4-022-460-6310	0	1,000		1,000			
	3,477	82					
6371 UTILITY SERVICES/GAS, ELECTRIC							
4-022-460-6371	0	3,000		3,000			
	4,285	1,197					
6373 TELEPHONE/OPERATIONS							
4-022-460-6373	0	500		500			
	470	246					
6409 JANITORIAL EXPENSE							
4-022-460-6409	0	2,400		2,400			
	0	1,333					
6599 MISC. SUPPLIES							
4-022-460-6599	0	800		800			
	436	300					
6792 CAPITAL IMPROVEMENTS							
4-022-460-6792	0	23,000		3,300			
	15,882	5,903					
TOTAL TOWN HALL	0	30,700		11,000			
	24,550	9,061					

EXPENDITURE REESTIMATE

470 COMM. AND CULTURAL DEVELOPMENT

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6599 MISC. SUPPLIES							
4-001-470-6599	23,183	13,000		13,000			
	22,122	10,882					

CITY OF WEST BRANCH
EXPENDITUREREESTIMATE
520 ECONOMIC DEVELOPMENT

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6211 DUES CEDCO							
5-001-520-6211	5,470	5,900		5,900			
	5,864	5,470					
6212 DUES ICAD							
5-001-520-6212	2,750	2,750		2,750			
	2,750	2,750					
6421 PAYMENTS TO OTHER AGENCIES-EDSA							
5-160-520-6421	0	0					
	0	0					
TOTAL ECONOMIC DEVELOPMENT	8,220	8,650		8,650			
	8,614	8,220					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
610 MAYOR AND COUNCIL

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6020 PART TIME							
6-001-610-6020	6,150	8,800					
	5,931	1,200					
6110 FICA							
6-112-610-6110	471	680					
	454	92					
6130 IPERS							
6-112-610-6130	146	150					
	89	0					
6150 GROUP INSURANCE							
6-112-610-6150	0	0		0			
	0	0					
6230 TRAINING AND EDUCATION							
6-001-610-6230	0	0					
	100	0					
6240 TRAVEL AND CONFERENCE							
6-001-610-6240	0	0					
	60	0					
6241 MILEAGE							
6-001-610-6241	227	200		200			
	61	0					
6506 OFFICE SUPPLIES							
6-001-610-6506	0	0		0			
	11	0					
6721 FURNITURE AND FIXTURES							
6-001-610-6721	0	0		0			
	0	0					
TOTAL MAYOR AND COUNCIL	6,993	9,830		200			
	6,706	1,292					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
620 CLERK AND TREASURER

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6010 SALARIES AND WAGES							
6-001-620-6010	54,045	43,150					
	64,051	26,287					
6110 FICA							
6-112-620-6110	3,914	3,300					
	4,710	1,816					
6130 IPERS							
6-112-620-6130	3,214	3,000					
	8,949	1,827					
6150 GROUP INSURANCE							
6-112-620-6150	3,466	5,800					
	2,828	2,797					
6160 WORKMENS COMP.							
6-036-620-6160	630	1,000					
	667	736					
6210 DUES, MEMBERSHIP							
6-001-620-6210	2,263	2,000		3,000			
	2,362	2,571					
6230 TRAINING AND EDUCATION							
6-001-620-6230	558	1,000		1,000			
	1,174	518					
6240 TRAVEL AND CONFERENCE							
6-001-620-6240	1,574	1,500		1,500			
	1,165	964					
6310 BUILDING MAINTENANCE							
6-001-620-6310	1,949	1,000		0			
	1,442	481					
6331 MOTOR OPERATION FUEL							
6-001-620-6331	189	200		0			
	64	0					
6332 REPAIR/MAINTENANCE-VEHICLES							
6-001-620-6332	348	300		0			
	137	229					
6371 UTILITY SERVICES/GAS, ELECTRIC							
6-001-620-6371	8,557	4,000		4,000			
	3,742	1,652					
6373 TELEPHONE/OPERATIONS							
6-001-620-6373	2,444	2,500		2,500			
	2,314	1,311					
6400 BANKING EXPENSES							
6-001-620-6400	0	0		0			
	0	0					
6401 AUDITING EXPENSE							
6-001-620-6401	0	10,000		10,000			
	0	0					
6408 INSURANCE							
6-036-620-6408	3,338	5,000		5,000			
	4,092	4,376					
6409 JANITORIAL EXPENSE							
6-001-620-6409	0	3,500		2,000			
	0	806					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
620 CLERK AND TREASURER

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6414 ADVERTISEMENT & LEGAL PUBLICATIO							
6-001-620-6414	1,114	1,000		0			
	2,946	280					
6419 TECHNOLOGY SERVICES							
6-001-620-6419	0	0		25,000			
	0	0					
6440 ELECTIONS							
6-001-620-6440	841	1,800		0			
	580	0					
6443 HERITAGE SQUARE							
6-001-620-6443	60	1,000		0			
	578	0					
6490 CONSULTANT AND PROF. FEES							
6-001-620-6490	12,792	3,500		2630			
	12,339	1,631					
6492 BUILDING INSPECTIONS							
6-001-620-6492	4,172	4,000		4,000			
	4,106	1,989					
6498 CONTRACT PAYMENTS							
6-001-620-6498	5,678	4,500		3,804			
	7,248	6,821					
6499 MISC. CONTRACT WORK							
6-001-620-6499	1,241	0		0			
	1,324	0					
6506 OFFICE SUPPLIES							
6-001-620-6506	3,371	4,000		3,000			
	3,348	1,504					
6508 POSTAGE AND SHIPPING							
6-001-620-6508	2,046	4,000		2,000			
	1,577	1,000					
65081 POSTAGE MACHINE							
6-001-620-65081	734	2,000		1,777			
	485	0					
6599 MISC. SUPPLIES							
4-050-620-6599	23,236	25,000		20,000			
	10,661	3,218					
6-001-620-6599	3,171	2,500					
	1,885	432					
TOTAL MISC. SUPPLIES	26,407	27,500					
	12,547	3,650					
6721 FURNITURE AND FIXTURES							
6-001-620-6721	147	300		0			
	136	0					
6725 OFFICE EQUIPMENT							
6-001-620-6725	3,076	1,000		0			
	1,928	128					
6793 POLICY ADMIN./DEVELOPMENT							
6-001-620-6793	899	0		0			
	0	0					
6801 PRINCIPAL							
6-001-620-6801	0	13,450		13,985			
	12,879	13,419					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
620 CLERK AND TREASURER

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6851 INTEREST/COUPONS							
6-001-620-6851	0	5,300		4,700			
	5,801	5,261					
TOTAL CLERK AND TREASURER	149,067	160,600		89,896			
	165,517	82,054		20,000 Hr Days			

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6414 ADVERTISEMENT & LEGAL PUBLICATIO							
6-001-640-6414	5,439	6,500		4,000			
	4,626	1,776					
6490 CONSULTANT AND PROF. FEES							
6-001-640-6490	12,394	15,000		21,000			
	13,881	4,668					
TOTAL LEGAL SERVICES	17,832	21,500		25,000			
	18,507	6,444					

Comp plan - \$7,000

Attorney base - \$9,000
Other legal - consultant \$5,000

Not funded this year - Recodification \$4,500

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
660 TORT LIABILITY

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6406 DAMAGES/TORT CLAIMS							
6-001-660-6406	197,500	0					
	0	0					
6801 PRINCIPAL							
6-001-660-6801	0	9,950		10,390			
	9,506	9,977					
6851 INTEREST/COUPONS							
6-001-660-6851	2,143	8,460		8,020			
	8,888	8,416					
TOTAL TORT LIABILITY	199,643	18,410		18,410			
	18,393	18,393					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
840 SOLID WASTE

		FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
		2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
		2009-2010	YTD	ACTUAL				
6413	LANDFILL							
	2-001-840-6413	7,650	8,000		8,000			
		7,650	7,650					
6430	TIPPING FEE							
	2-001-840-6430	1,050	0		0			
		546	0					
6498	CONTRACT PAYMENTS							
	2-001-840-6498	40,756	45,000		45,000			
		43,878	22,417					
TOTAL	SOLID WASTE							
		49,455	53,000		53,000			
		52,074	30,067					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
855 LOCAL CABLE ACCESS

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6230 TRAINING AND EDUCATION							
4-001-855-6230	0	500		500			
	0	0					
6310 BUILDING MAINTENANCE							
4-001-855-6310	0	600		600			
	0	0					
6350 EQUIPMENT REPAIR							
4-001-855-6350	0	500		500			
	0	0					
6371 UTILITY SERVICES/GAS, ELECTRIC							
4-001-855-6371	1,200	2,100		2,100			
	1,200	600					
6373 TELEPHONE/OPERATIONS							
4-001-855-6373	1,036	1,100		1,100			
	1,140	569					
64083 COMMERCIAL PROPERTY INSURANCE							
4-001-855-64083	145	200		200			
	150	164					
6414 ADVERTISEMENT & LEGAL PUBLICATIO							
4-001-855-6414	0	200		200			
	0	0					
6498 CONTRACT PAYMENTS							
4-001-855-6498	1,200	1,500		9,000			
	1,250	800					
6504 MINOR EQUIPMENT							
4-001-855-6504	53	1,000		500			
	0	0					
6506 OFFICE SUPPLIES							
4-001-855-6506	0	1,000		500			
	0	36					
6508 POSTAGE AND SHIPPING							
4-001-855-6508	0	100		100			
	0	0					
6526 PROGRAMMING							
4-001-855-6526	905	1,000		1,000			
	0	0					
6599 MISC. SUPPLIES							
4-001-855-6599	383	1,000		500			
	133	0					
6725 OFFICE EQUIPMENT							
4-001-855-6725	747	6,600		850			
	0	0					
6727 EQUIPMENT							
4-001-855-6727	616	7,250		7,000			
	6,054	0					
TOTAL LOCAL CABLE ACCESS	6,285	24,650		24,650			
	9,927	2,169					

CITY OF WEST BRANCH
EXPENDITURE REESTIMATE
856 COMMISSION

	FISCAL YR	2010-2011	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED	VAR%
	2008-2009	BUDGETED	2010-2011	2011-2012	2011-2012	2011-2012	
	2009-2010	YTD ACTUAL					
6445 LOCAL CABLE							
4-001-856-6445	86	500		500			
	26	0					
6446 PLANNING & ZONING							
5-001-856-6446	0	0		0			
	0	0					
6447 ANIMAL CONTROL							
1-001-856-6447	259	500		500			
	437	189					
TOTAL COMMISSION	345	1,000		1,000			
	463	189					

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

CITY COUNCIL MEETING AGENDA
Monday, January 3, 2011 • 6:30 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the December 20, 2010 City Council Work Session and the December 20, 2010 City Council Meeting.
 - b. Approve Class E liquor license, including carryout beer; carryout native wine, carryout wine, and Sunday sales privileges for Fisher's Market Nauvoo, IL dba Dewey's Jack & Jill.
 - c. Approve Class C Beer License with Sunday Sales permit for Shivji LLC dba BP Amoco.
 - d. Approve moving the Monday January 17, 2011 City Council Meeting to Tuesday, January 18, 2011, due to Martin Luther King Jr. Holiday.
5. Communications/Open Forum
6. Public, Department Heads, Commissions, City Administrator and City Council
 - a. Third reading of Ordinance 671 amending Chapter 30 "POLICE DEPARTMENT" by adding the following section, Section 30.11: 30.11 RESIDENCY REQUIREMENT: The Police Chief shall become a resident of the City of West Branch, and continued residency in the City is a requirement for continued employment with the City./Move to action.
7. Mayor
 - a. Appointments/Reappointments/Move to action.
 - i. Mayor Pro-Tem: Jim Oaks
 - ii. City Attorney: Bruce Goddard
 - iii. City Engineer: Dave Schechinger, P.E., Veenstra & Kimm, Inc.
 - iv. Official City Newspaper: West Branch Times
 - v. Health Officer: Dr. Thomas Novak
 - vi. Animal Control Facility: West Branch Animal Clinic
 - vii. Official Web Site: www.westbranchiowa.org
 - viii. Official TV Channel: Community Access Channel 5
 - ix. Rules of Order: Roberts Rules of Order
8. Reports
 - a. City Administrator - Discussion and of initial revenue estimates, general fund salary amounts for 2011 and 2012, and general fund departmental non-salary expenditure projections.
9. Adjourn

Mayor: Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O'Neil
City Administrator/Clerk: Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin
Parks & Recreation Director: Melissa Russell • **Police Chief:** David Bloem • **Fire Chief:** Kevin Stoolman

(The following is a synopsis of the minutes of the West Branch City Council Work session. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Work Session

**December 20, 2010
6:00 p.m.**

Mayor Don Kessler opened the Work Session by welcoming the audience and the following City staff: City Administrator/Clerk Matt Muckler, City Attorney Bruce Goddard, Deputy City Clerk Dawn Brandt, Library Director Nick Shimmin and Fire Chief Administrator Dick Stoolman.

Council members: Mark Worrell, David Johnson, Robert Sexton, Dan O'Neil and Jim Oaks.

City Council Discussion of 2011-2012 Annual Budget Process and Schedule.

ADJOURNMENT

Motion by Worrell to adjourn. City Council Work Session adjourned at 6:22 p.m.

MAYOR DON KESSLER

ATTEST: _____
CITY CLERK MATT MUCKLER

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**December 20, 2010
6:31 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator/Clerk Matt Muckler, City Attorney Bruce Goddard, Deputy City Clerk Dawn Brandt, Library Director Nick Shimmin, Police Chief David Bloem, Fire Chief Administrator Dick Stoolman, Crime Data Processor Gina Heick, and Fire Chief Kevin Stoolman.

Council members: Mark Worrell, David Johnson, Robert Sexton, Dan O'Neil and Jim Oaks.

APPROVE AGENDA/CONSENT AGENDA

- a. Approve minutes from the December 6, 2010 City Council Meeting.
- b. Approve claims.

City of West Branch Claims - 12/21/10			Iowa DNR	operator class	30.00
Agvantage FS Inc.	LP tank rental	25.00	Iowa Finance Authority	loan payments	33690.00
Alliant Energy	utilities	6985.16		service	
Amazon	supplies	115.08	Iowa Network Services	contract	26.99
Amsan	supplies	341.89	Johnson County Refuse	recycling	3534.00
Aramark	service	275.97	Keltek Inc.	car camera	4540.00
Baker & Taylor Books	books	1323.04	Kingdom Graphics	supplies	1155.50
Barnes & Noble	books	17.57	Knebel Windows Inc.	service	3379.00
Barron Motor Supply	supplies	202.45	LL Pelling Co.	premix	97.72
BDC Building Plan Review	service	138.60	Lease Consultants Corp.	service	59.00
Big Timber	service	750.00	Lenoch & Cilek	supplies	64.39
BP Amoco	fuel	1107.84	Liberty Communications	utilities	1159.68
Brownells Inc.	vertical grip	72.46	Linn Co. REC	utilities	102.00
Business Radio Sales	repair service	67.00	Lynch Excavating Co.	service	2766.60
Casey's General Store	fuel	206.73	Lynch's Plumbing	service repair	281.00
Cedar County Coop	fuel	1462.80	Menards	supplies	2813.42
Cedar County Public Health	flu shots	175.00	Municipal Supply	supplies	509.40
Cedar Rapids Photo Copy	service	94.45	Oriental Trading	supplies	195.72
Chris Jones Trucking	roadstone	216.41	Pardekooper, Holly	exercise class	171.00
Creative Software Service	service	519.30	Payroll	12/01/2010	30227.50
Cy's Tree Service	tree trimming	895.00	Payroll	12/16/2010	34923.30
Davis Farm Equipment	supplies	1269.93	Parkside Service	service repair	153.00
Deweys Jack & Jill	supplies	78.88	Peden, Shanelle	videotaping	50.00
East Central Library Service	meeting fees	30.00	Pitney Bowes Inc.	postage	1000.00
Fleet Services	fuel	359.35	Port 'O' Jonny Inc.	service	80.00
General Pest Control	service	170.00	Postmaster	PO box fee	60.00
Goddard, Atty. Bruce	legal service	504.00	Pyramid Services	supplies	106.40
Goodale, Matthew	reimbursement	30.00	QC Analytical Services	sewer testing	552.00
Graybill Communications	service	425.00	Quad City Safety Inc.	equipment	524.59
Hach Company	supplies	62.64	Quality Engraved Signs	supplies	17.44
Hansen Asphalt	service	1400.00	Quill Corp.	supplies	23.88
Harry's Custom Trophies	supplies	43.50	Revalee, Jeff	credit refund	46.87
Hawkeye International Truck	repair service	90.00	River Products	roadstone	2099.53
Heick, Gina	cleaning	40.00		service	
Hy-Vee Accounts Receivable	supplies	55.31	RK Dixon	contract	289.68
Iowa Assn. Mun. Utilities	eiasso dues	593.96	Russell, Melissa	reimbursement	138.97
Iowa Business Supply	office supplies	295.06	Simkin, Atty Douglas W	legal service	150.00
			Simpson, Bambi	credit refund	15.00
				service	
			Some's Uniforms Inc.	citations	39.00
			Speer Financial Inc.	consultant fee	1800.00
			Sprint	service	179.97

	contract		Library	13392.36
Sulzner, Ellen	cleaning	544.00	Road Use Tax	12949.43
Thein Motor Sales	repair service	1018.70	Police Recovery Act Grant	37842.14
Toynes Ia. Fire Trk			Trust & Agency	10322.03
Service	supplies/repair	269.28	SRF Debt Service	33690.00
Treasurer State of Iowa	sales tax	1677.65	Water	15582.92
Tuttle, Glenn	credit refund	2.04	Sewer	12074.14
United Laboratories	supplies	378.66		\$189,508.18
UPS	shipping	82.50		
US Cellular	service	583.93		
US Dept of Justice	grant return	35333.93		
Walmart	supplies	1116.55		
Wenndt, Joe	training	100.00		
WB Animal Clinic	service	389.00		
West Branch Ford	service	15.98		
West Branch Heating	service	70.00		
West Branch Times	publications	389.03		
Yeggy, Jodi	refund	45.00		
Total		\$189,508.18		
Fund Totals				
General Fund		53158.36		
Civic Center		496.80		

Roll call vote – Ayes: Johnson, Worrell, Sexton, O’Neil, Oaks. Motion carried.

The Clerk reported the following receipts for the month of November 2010:

Water, Sewer, Recycling	\$	52,060.72	Cedar Co. Property Tax	\$	207,105.54
Water Utility Deposits	\$	600.00	Johnson Co. Prop. Tax	\$	595.01
Cookson Rent			Road Use Tax	\$	18,295.32
Town Hall Rent	\$	265.00	Fines	\$	952.70
Misc.	\$	299.19	Twp. Fire Contract	\$	13,203.00
Library	\$	439.01	Building Permits	\$	1,236.51
Donations	\$	1,350.00	Police Department Grant		
Interest	\$	367.83	Krouth Fund Interest	\$	0.34
Investments Interest	\$	1,342.44	M. Gray Savings Interest		
Cable fees			Cemetery Perp. Care Int.	\$	0.37
Hometown Days			MV Fuel Tax Refund	\$	373.70
Cat & Dog Registrations			Reimbursement/Refunds		
Beer & Liquor Lic. Fees	\$	617.50	Grave Openings	\$	1,325.00
Park & Rec. Activities	\$	2,430.00	Cemetery Lots	\$	600.00
SUBTOTAL	\$	59,771.69	SUBTOTAL	\$	243,687.49
			TOTAL	\$	303,459.18

**The Clerk reported the following balances on hand for the month of November 2010:
(Balances =Financial Statement Report Bank Balance + Investments)**

Funds	Bank Balance	Investments	Total
001 General	\$ 251,339.54	\$ 228,283.34	\$ 479,622.88
011 Police Donations	\$ 7,251.54	\$ -	\$ 7,251.54
014 Fire Dept. Donations	\$ 22,107.05	\$ -	\$ 22,107.05
018 Park Donations	\$ 5,338.71	\$ -	\$ 5,338.71
022 Civic Center	\$ 10,953.55	\$ 23,088.57	\$ 34,042.12
031 Library Operating	\$ 4,637.36	\$ 16,308.82	\$ 20,946.18
036 Tort Liability	\$ 4,906.45	\$ -	\$ 4,906.45
050 Home Town Days	\$ 11,473.28	\$ -	\$ 11,473.28
110 Road Use Tax	\$ 169,063.03	\$ 29,774.93	\$ 198,837.96

111 Police Recovery Act Grant	\$	36,586.46	\$	-	\$	36,586.46
112 Trust & Agency	\$	44,462.73	\$	-	\$	44,462.73
119 Emergency Tax Fund	\$	49,825.01	\$	-	\$	49,825.01
121 Local Option Tax	\$	-	\$	-	\$	-
125 TIF	\$	589,266.75	\$	-	\$	589,266.75
160 Economic Develop.	\$	138,934.85	\$	-	\$	138,934.85
200 Debt Service	\$	1,354.33	\$	-	\$	1,354.33
226 SRF Debt Service	\$	105,235.39	\$	-	\$	105,235.39
300 Capital Improvement	\$	274.23	\$	-	\$	274.23
500 Cemetery Perpetual	\$	9,253.84	\$	88,000.00	\$	97,253.84
501 Krouth Fund Principal	\$	-	\$	101,050.31	\$	101,050.31
502 Krouth Enlow Int. Fund	\$	8,500.35	\$	23,220.66	\$	31,721.01
600 Water Operating	\$	219,563.72	\$	123,900.21	\$	343,463.93
603 Water Sinking Fund	\$	27,491.64	\$	-	\$	27,491.64
610 Sewer Operating	\$	122,774.75	\$	76,587.19	\$	199,361.94
TOTAL	\$	1,840,594.56	\$	710,214.03	\$	2,550,808.59

COMMUNICATIONS/OPEN FORUM

None

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL Joe Raso, Iowa City Area Development Group Annual Report.

Joe Raso presented the ICAD Annual Report to Council and was available to answer questions. Request was made to West Branch to extend current annual pledge for one more year in the amount of \$2,750.

Approve Iowa City Area Development Group Investment Commitment of \$2,750 for the 2011-2012 Fiscal Year. /Move to action.

Johnson stated that he would like to wait to look at the budget before we promise an amount.

Motion by Worrell, second by Oaks to approve Iowa City Area Development Group Investment Commitment of \$2,750 for the 2011-2012 Fiscal Year. Roll call vote – AYES: Worrell, Oaks, Sexton, O’Neil. NAYS: Johnson. Motion carried.

Approve engineering and bidding proposal from VJ Engineering in the amount of \$8,250 for the expansion and renovation of the West Branch Fire Department Building. /Move to action.

Motion by Worrell, second by Sexton to approve engineering and bidding proposal from VJ Engineering in the amount of \$8,250 for the expansion and renovation of the West Branch Fire Department Building. Roll call vote – AYES: Worrell, Sexton, Johnson, O’Neil and Oaks. Motion carried.

Second reading of Ordinance 671 amending Chapter 30 “POLICE DEPARTMENT” by adding the following section, Section 30.11: 30.11 RESIDENCY REQUIREMENT: The Police Chief shall become a resident of the City of West Branch, and continued residency in the City is a requirement for continued employment with the City./Move to action.

Motion by Sexton, second by O’Neil to approve the second reading of ordinance 671. Roll call vote – AYES: Sexton, O’Neil, Worrell, Oaks. NAYS: Johnson. Motion carried.

Approve Resolution 924, a Resolution to amend the City Administrator Employment Agreement with The City of West Branch between Matthew Muckler and the City of West Branch. /Move to action.

City Administrator Matt Muckler said that there was no termination date in the original employment agreement. This would establish an end date in the contract of June 6, 2011. Motion by Worrell, second by Sexton to approve Resolution 924, a resolution to amend the City Administrator Employment Agreement with The City of West

Branch between Matthew Muckler and the City of West Branch. Roll call vote – AYES: Worrell, Sexton, Johnson, O’Neil, Oaks. Motion carried.

Approve City of West Branch Mission Statement. /Move to action.

Motion by Sexton, second by Worrell to approve City of West Branch Mission Statement. Roll call vote – AYES: Sexton, Worrell, Johnson, O’Neil, Oaks. Motion carried.

Approve the appointment of Robert Fann as reserve officer for the City of West Branch Police Department./Move to action.

Police Chief David Bloem requested to table this until the next council meeting.

Motion by Johnson to table the appointment of Robert Fann as reserve officer for the City of West Branch Police Department, second by Worrell. Roll call vote – AYES: Johnson, Worrell, Sexton, O’Neil. NAYS: Oaks. Motion carried.

MAYOR DON KESSLER

Appointments/Reappointments

None

REPORTS

Crime Data Processor Gina Heick – West Branch Police Department Monthly Report.

Gina Heick presented the Police Department’s November calls for service.

ADJOURNMENT

Motion by Johnson to adjourn. City Council meeting adjourned at 6:54 p.m.

MAYOR DON KESSLER

ATTEST: _____
CITY CLERK MATT MUCKLER

**CITY OF WEST BRANCH
COUNCIL ACTION REPORT**

MEETING DATE: January 3, 2011 AGENDA ITEM: 6a

DATE PREPARED: December 22, 2010

STAFF LIAISON: Matt Muckler, City Administrator

ACTION TITLE: Third reading of Ordinance 671 amending Chapter 30 "POLICE DEPARTMENT" by adding the following section, Section 30.11: 30.11 RESIDENCY REQUIREMENT: The Police Chief shall become a resident of the City of West Branch, and continued residency in the City is a requirement for continued employment with the City.

☐ WORKSHOP ☐ SPECIAL ☐ CONSENT ☒ NON-CONSENT ☐ TABLED ☐ PUBLIC HEARING

RECOMMENDATIONS:

Approve third reading of Ordinance 671 amending Chapter 30 "POLICE DEPARTMENT" by adding the following section, Section 30.11: 30.11 RESIDENCY REQUIREMENT: The Police Chief shall become a resident of the City of West Branch, and continued residency in the City is a requirement for continued employment with the City./Move to action.

PROJECT DESCRIPTION:

City officials and staff have been working under the assumption that a residency requirement is in place for the police chief. Staff has been unable to find a requirement in the Code or in contract that would require the police chief to live within the city limits. It appears that in the past, the residency requirement was handled through police chief contracts. The Chief is currently not under a contract. This item would allow the Council to put a residency requirement in place for the Police Chief.

ATTACHMENTS:

Ordinance 671

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)

☒ BUDGETED ☐ UNBUDGETED FISCAL YEAR BUDGET (check one)

ORDINANCE NO. 671

AN ORDINANCE AMENDING TITLE CHAPTER 30 "POLICE DEPARTMENT"

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 30 "POLICE DEPARTMENT" of the Code of West Branch, Iowa is hereby amended by adding the following section, Section 30.11:

30.11 RESIDENCY REQUIREMENT

The Police Chief shall become a resident of the City of West Branch, and continued residency in the City is a requirement for continued employment with the City.

2. This amendment to the ordinance shall be in full effect from and after its publication as by law provided.
3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
4. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 3rd day of January, 2011.

First Reading: December 6, 2010

Second Reading: December 20, 2010

Third Reading:

Don Kessler, Mayor

Attest:

Matt Muckler, City Administrator/Clerk

**CITY OF WEST BRANCH
COUNCIL ACTION REPORT**

MEETING DATE: January 3, 2011 AGENDA ITEM: 8a

DATE PREPARED: December 22, 2010

STAFF LIAISON: Matt Muckler, City Administrator

ACTION TITLE: Discussion of initial revenue estimates, general fund salary amounts, and general fund departmental non-salary expenditure amounts.

☐ WORKSHOP ☐ SPECIAL ☐ CONSENT ☒ NON-CONSENT ☐ TABLED ☐ PUBLIC HEARING

RECOMMENDATIONS:

Discussion Only. Discuss initial revenue estimates, general fund salary amounts, and general fund departmental non-salary expenditure amounts.

PROJECT DESCRIPTION:

ATTACHMENTS:

Initial Revenue Estimate Worksheet

General Fund Salaries – Fiscal Year 2010-2011

General Fund Salary Estimates – Fiscal Year 2011-2012

General Fund Departmental Non-Salary Expenditure Worksheet

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)

☒ BUDGETED ☐ UNBUDGETED FISCAL YEAR BUDGET (check one)

Fiscal Year 2011-12 General Fund Revenue Estimate

Property Tax	\$	739,025
Cable Franchise Fee	\$	27,103
Licenses and Permits	\$	25,000
Interest	\$	8,000
Rent and Royalties	\$	5,000
Snow Plowing	\$	5,000
STEP	\$	7,692
Library Reimbursement	\$	12,947
Other Library	\$	10,000
Fire Trustees	\$	123,792
Landfill	\$	41,303
Cemetery Lots	\$	8,425
Parks and Rec Fees	\$	31,860
Donations	\$	17,637
Fuel Tax Refund	\$	3,500
Fines	\$	11,072
Misc. Revenue	\$	19,000
Total Revenue Estimate	\$	1,096,356
Minus Trustees and Parks & Rec	\$	155,652
Subtotal 1	\$	940,704
Minus FY12 GF Salary Estimate	\$	452,457
Non-salary GF expenditures	\$	488,247

General Fund Salaries - FY 2010/11

Employee/Dept	Base Salary	% GF	GF Salary	GF OT	GF Subtotal
Matt Muckler	\$ 75,000.00	10.00%	\$ 7,500.00	\$ -	\$ 7,500.00
Dawn Brandt	\$ 40,000.00	100.00%	\$ 40,000.00	\$ 4,000.00	\$ 44,000.00
Ashley B-K	\$ 29,640.00	50.00%	\$ 14,820.00	\$ -	\$ 14,820.00
Admin Subtotal	\$ 144,640.00		\$ 62,320.00	\$ 4,000.00	\$ 66,320.00
David Bloem	\$ 50,569.00	100.00%	\$ 50,569.00	\$ 5,056.90	\$ 55,625.90
John Hanna	\$ 34,465.00	100.00%	\$ 34,465.00	\$ 3,446.50	\$ 37,911.50
Tom Stewart	\$ 31,990.00	100.00%	\$ 31,990.00	\$ 3,199.00	\$ 35,189.00
PD Subtotal	\$ 117,024.00		\$ 117,024.00	\$ 11,702.40	\$ 128,726.40
Dan Karr	\$ 45,552.00	55.00%	\$ 25,053.60	\$ 2,505.36	\$ 27,558.96
Paul O'Neil	\$ 38,251.00	68.00%	\$ 26,010.68	\$ 2,601.07	\$ 28,611.75
Tim Moss	\$ 35,672.00	0.00%	\$ -	\$ -	\$ -
Matt Goodale	\$ 35,360.00	34.00%	\$ 12,022.40	\$ 1,202.24	\$ 13,224.64
PW Subtotal	\$ 116,584.00		\$ 37,076.00	\$ 3,707.60	\$ 40,783.60
Nick Shimmin	\$ 34,649.00	100.00%	\$ 34,649.00	\$ -	\$ 34,649.00
Becky Knoche	\$ 25,392.00	100.00%	\$ 25,392.00	\$ -	\$ 25,392.00
Part Time	\$ 17,646.00	100.00%	\$ 17,646.00	\$ -	\$ 17,646.00
Library Subtotal	\$ 77,687.00		\$ 77,687.00	\$ -	\$ 77,687.00
Melissa Russell	\$ 33,416.00	100.00%	\$ 33,416.00	\$ 3,341.60	\$ 36,757.60
P & R Subtotal	\$ 111,103.00		\$ 111,103.00	\$ 3,341.60	\$ 114,444.60
Totals	\$ 567,038.00		\$ 405,210.00	\$ 22,751.60	\$ 427,961.60

General Fund Salary Estimates - FY 2011/12

Employee/Dept	Base Salary	% GF	GF Salary	GF OT	GF Subtotal	3% (or other)	2012 GF Proposed
Matt Muckler	\$ 75,000.00	20.00%	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 450.00	\$ 15,450.00
Dawn Brandt	\$ 40,000.00	80.00%	\$ 32,000.00	\$ 500.00	\$ 32,500.00	\$ 975.00	\$ 33,475.00
Ashley B-K	\$ 29,640.00	50.00%	\$ 14,820.00	\$ -	\$ 14,820.00	\$ 444.60	\$ 15,264.60
Admin Subtotal	\$ 144,640.00		\$ 61,820.00	\$ 500.00	\$ 62,320.00	\$ 1,869.60	\$ 64,189.60
David Bloem	\$ 52,000.00	100.00%	\$ 52,000.00	\$ 5,200.00	\$ 57,200.00	\$ 1,716.00	\$ 58,916.00
John Hanna	\$ 34,465.00	100.00%	\$ 34,465.00	\$ 3,447.00	\$ 37,912.00	\$ 3,791.20	\$ 41,703.20
Tom Stewart	\$ 31,990.00	100.00%	\$ 31,990.00	\$ 3,199.00	\$ 35,189.00	\$ 3,518.90	\$ 38,707.90
PD Subtotal	\$ 118,455.00		\$ 118,455.00	\$ 11,846.00	\$ 130,301.00	\$ 9,026.10	\$ 139,327.10
Dan Karr	\$ 45,552.00	55.00%	\$ 25,053.60	\$ 2,505.00	\$ 27,558.60	\$ 826.76	\$ 28,385.36
Paul O'Neil	\$ 38,251.00	68.00%	\$ 26,010.68	\$ 2,601.00	\$ 28,611.68	\$ 858.35	\$ 29,470.03
Tim Moss	\$ 35,672.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Matt Goodale	\$ 35,360.00	34.00%	\$ 12,022.40	\$ 1,202.00	\$ 13,224.40	\$ 1,322.44	\$ 14,546.84
PW Subtotal	\$ 116,584.00		\$ 37,076.00	\$ 3,707.00	\$ 40,783.00	\$ 2,149.20	\$ 42,932.20
Nick Shimmin	\$ 34,649.00	100.00%	\$ 34,649.00	\$ -	\$ 34,649.00	\$ 2,450.00	\$ 37,099.00
Becky Knoche	\$ 25,392.00	100.00%	\$ 25,392.00	\$ -	\$ 25,392.00	\$ 2,608.00	\$ 28,000.00
Part Time	\$ 17,646.00	100.00%	\$ 17,646.00	\$ -	\$ 17,646.00	\$ 962.00	\$ 18,608.00
Library Subtotal	\$ 77,687.00		\$ 77,687.00	\$ -	\$ 77,687.00	\$ 6,020.00	\$ 83,707.00
Melissa Russell	\$ 33,416.00	100.00%	\$ 33,416.00	\$ 1,670.00	\$ 35,086.00	\$ 3,508.60	\$ 38,594.60
P & R Subtotal	\$ 111,103.00		\$ 111,103.00	\$ 1,670.00	\$ 112,773.00	\$ 9,528.60	\$ 122,301.60
Totals	\$ 568,469.00		\$ 406,141.00	\$ 17,723.00	\$ 423,864.00	\$ 28,593.50	\$ 452,457.50

FY 2011-2012 General Fund Non-Salary Expenditure Worksheet

	FY 08 Actual	FY 09 Actual	FY10 Actual	FY11 Budgeted	Director	Administrator	Council
Police Operation	\$72,340.00	\$98,646.00	\$70,847.00	\$60,550.00	\$73,800.00		
Fire Operation	\$49,658.00	\$125,797.00	\$236,962.00	\$54,712.00	\$54,712*		
Animal Control	\$2,921.00	\$1,681.00	\$2,100.00	\$2,100.00	\$2,100.00		
Roads and Streets	\$96,147.00	\$76,895.00	\$12,956.00	\$11,650.00	\$11,650.00		
Street Lighting	\$27,895.00	\$27,385.00	\$31,000.00	\$33,000.00	\$33,000.00		
Library	\$43,061.00	\$46,486.00	\$42,763.00	\$40,287.00	\$50,189.00		
Parks and Rec	\$11,722.00	\$35,256.00	\$47,710.00	\$47,120.00	\$15,550.00		
Cemetery	\$15,051.00	\$16,157.00	\$20,850.00	\$21,300.00	\$11,300.00		
Town Hall	\$0.00	\$0.00	\$10,000.00	\$30,700.00	\$11,000.00		
Main Street	\$18,632.00	\$23,183.00	\$23,000.00	\$13,000.00	\$13,000.00		
Eco Devo	\$8,220.00	\$8,220.00	\$8,650.00	\$8,650.00	\$8,650.00		
Mayor and Council	\$292.00	\$227.00	\$600.00	\$200.00	\$200.00		
Hometown Days	\$22,409.00	\$23,236.00	\$25,000.00	\$25,000.00	\$20,000.00		
Clerk and Treasurer	\$69,243.00	\$56,325.00	\$82,025.00	\$74,350.00	\$89,896.00		
Legal Services	\$25,230.00	\$17,833.00	\$24,500.00	\$21,500.00	\$25,000.00		
Lawsuit	\$0.00	\$0.00	\$18,500.00	\$18,410.00	\$18,410.00		
Solid Waste	\$44,757.00	\$48,406.00	\$52,000.00	\$53,000.00	\$53,000.00		
Local Cable Access	\$15,722.00	\$6,285.00	\$24,650.00	\$24,650.00	\$24,650.00		
Commission	\$863.00	\$586.00	\$1,000.00	\$1,000.00	\$1,000.00		
Total	\$524,163.00	\$612,604.00	\$735,113.00	\$541,179.00	\$517,107.00		

*The Fire Department will have information prepared for the Council to review prior to the January 18th Council Meeting. \$54,712 has simply been provided as a placeholder until the Fire Department has completed their budget request.